



Government of India
Ministry of Skill Development and Entrepreneurship (MSDE)
Directorate General of Training (DGT)
Regional Directorate of Skill Development and Entrepreneurship
(RDSDE) J &K and Ladakh

Bhour (Chatha Road), Near Reen Palace P/O, Bhour Camp, Jammu-181 101 (UT of J&K)
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No. : RDSDE/JK/G-27034/1/2023/ACCT/ 627

Dated : 05-08-2024

RDSDE, Jammu, DGT, MSDE(GoI) invites tender for hiring of Agency/ Chartered Accountant (CA) for Income Tax related work, e-filing of TDS Returns and GSR-TDS Returns from **1st September, 2024 to 31st August, 2025** to in respect of RDSDE, J&K and Ladakh.

Interested & eligible Agency / CA may submit their relevant documents physically in sealed envelope may be sent to the "Regional Director, Regional Directorate of Skill Development and Entrepreneurship J&K and Ladakh, Chatha Road, Bhour Camp, Near Reen Palace, Jammu-181 101(UT of J&K) **on or before 19.08.2024 up to 05:00 PM .**

REGIONAL DIRECTOR

Types of Services	Scope of Work
INCOME TAX RETURN FILING	Allotment of TAN, Data collection, Data entry, Filing of Income Tax TDS returns on Quarterly basis in from 24Q/26Q along with issue of TDS certificates in FORM-16/16A in timely manner and other related work and related work and related professional works.
GST RETURN FILING	<ol style="list-style-type: none">1. Collection of Data, Data entry and compilation of Data.2. Monthly e-Filing of GSTR-7 for the office.3. Generation of GST-TDS Challan on Monthly basis4. Generation of TDS certificates in GSTR7-A5. Satisfactorily attending the queries of office related to GST-TDS related matters6. Submission of receipt of e-Filing of GST returns filed.7. Allotment of GSTIN