



Skill India
वीरम सार - कुशल भारत

भारत सरकार / Government of India

E-61953

कौशल विकास एवं उद्यमशीलता मंत्रालय / Ministry of Skill Development and Entrepreneurship

प्रशिक्षण महानिदेशालय / Directorate General of Training

क्षेत्रीय कौशल विकास एवं उद्यमशीलता निदेशालय जम्मू & कश्मीर और लद्दाख

Regional Directorate of Skill Development and Entrepreneurship J&K and Ladakh

राष्ट्रीय कौशल प्रशिक्षण संस्थान (महिला)

NATIONAL SKILL TRAINING INSTITUTE (WOMEN)

भोर (चट्टा सड़क), रीन पैलेस के पास, डाकघर -भौर कैम्प, जम्मू -181 101

Bhour (Chatha Road), Near Reen Palace, P/O Bhour Camp, Jammu -181 101(UT of J&K)

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Dated: 02/09/2023

CIRCULAR

The Training of Craft Instructors Training Scheme (CITS) under Yearly Pattern 2023-24 is starting from **04th September, 2023** for CITS – Computer Software Applications (CSA) Trade and CITS- Office Management (OM) Trade in this Institute.

As per instructions from the DGT, New Delhi, the physical and Biometric attendance [Biometric Attendance Management System (BAMS)] is compulsory required minimum 80% (Eighty Percentage) or more in the CITS Training to be eligible for NCVET- All India Trade Test (AITT) of Craft Instructor under CITS (Annual System) Main Examination (Session 2023-24) .All Trainees are advised to ensure to mark your attendance on Biometric Machine as well as physically as **IN and Out** positively. (Working hours of the Institute is **9.00 AM to 5.30 PM**).

No any type of leave absent will not be count in 80% Attendance.

During working hours Hostel Trainees not allow to stay in Girls hostel, only in case of medical problem /health issue, allotted to go to the Girls hostel with permission of the Trade Section I/C and with approval of the undersigned.

**Signed by Sunil Jyotiram
Wakde**

Date: 02-09-2023 10:38:08

**Reason: Approved
(Sunil J. Wakde)**

Deputy Director / Principal

Copy to:

1. Notice board of RDSDE/ NSTI(W), Jammu
2. Notice board of Girls Hostel NSTI(W), Jammu
3. Sh. Gourav Rai Bhuyan, VI, Section I/C of CITS-CSA & OM Trades
4. The Regional Director /HOD, RDSDE J&K and Ladakh, Jammu.
5. The Joint Director /HOO, RDSDE J&K and Ladakh, Jammu
6. Sh. Sunil J. Wakde ,DD/Principal , NSTI(W) ,Jammu
7. Hotel Officer, NSTI (W), Jammu.