

भारत सरकार/ Government of India

कौशल विकास और उद्यमशीलता मंत्रालय / Ministry of Skill Development and Entrepreneurship

प्रशिक्षण महानिदेशालय / Directorate General of Training

क्षेत्रीय कौशल विकास और उद्यमशीलता निदेशालय जम्मू और कश्मीर

Regional Directorate of Skill Development and Entrepreneurship J&K

भोर(चट्टा सड़क), रीन महल के पास, भोर केम्प, पो./ ओ. -भौर शिविर, जम्मू -181 101

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RDSDE/JK/A-32011/ 1/2019/ESTT/ 57

Dated: 22.08.2023

OFFICE ORDER

In supervision to all earlier order the following officer are assigned a work as detailed below:-

S.No.	Name of Officer	Work allocation
1.	Shri V. Babu, Joint Director	<ol style="list-style-type: none">1. He will function as Head of Office (HoO).2. He will be CPIO for RDSDE J&K and Ladakh.3. Overall supervision of activities of RDSDE/NSTI(W), Jammu and Extension centre NSTI, Srinagar & Leh.4. He will Liaison with state govt. and establishments of UT of J&K and Ladakh for implementation of Apprenticeship Scheme.5. He will Liaison with state govt. of UT of J&K and Ladakh for implementation of CTS Scheme.
2.	Shri V.K.Saksena, Deputy Director	<ol style="list-style-type: none">1. He will be overall incharge of Extension centre NSTI, Srinagar for conducting training programs, planning procurement for NSTI, Srinagar.2. He is responsible for OJT, Industrial visit and placement of students admitted3. He will Liaison with state govt. authentic & Establishments for implementation of DGT & MSDE Schemes.
3.	Shri Sunil J. Wakde, Deputy Director	<ol style="list-style-type: none">1. He will be overall incharge of NSTI (W), Jammu for conducting training programs, planning procurement for NSTI (W), Jammu.2. He is responsible for OJT, Industrial visit and placement of students admitted.3. He will work as nodal officer for PM Grievances.4. He will work as Security Officer of RDSDE/NSTI(W), Jammu.


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4.	Shri Aryan Singh Jangra, Assistant Director	<ol style="list-style-type: none"> 1. He will be overall incharge of Extension centre NSTI, Leh for conducting training programs, planning procurement for NSTI, Leh. 2. He is responsible for OJT, Industrial visit and placement of students admitted 3. He will Liaison with state govt. authentic & Establishments for implementation of DGT & MSDE Schemes.
5.	Shri Gurmeet Singh, Assistant Director	<ol style="list-style-type: none"> 1. He will work as DDO for RDSDE, J&K and Ladakh. 2. He will be Vehicle Controller Officer for RDSDE/NSTI(W), Jammu. 3. He will take classes of POT for CITS courses at NSTI(W), Jammu 4. He will be incharge of all maintenance for civil work at RDSDE/NSTI (W), Jammu.
6.	Shri Ram Singh Locham, Assistant Director	<ol style="list-style-type: none"> 1. He will work as Purchase Officer. 2. He will interact with Establishments for implementation of Apprenticeship Scheme, enrolment & DBT related issues. 3. He will work towards activating the inactive establishments by way of enrolling the apprentices. 4. Processing BTP proposals 5. He will Liaison with Govt. counsel dealing with all Court cases pertaining to RDSDE, J&K and Ladakh. 6. He will work as "Hindi Officer" and look after all the Hindi related activities of RDSDE J&K and Ladakh. 7. He will take classes of Mathematics portion of Soft Skill for CITS courses at NSTI (W), Jammu
7.	Shri Gourav Rai Bhuyan, Vocational Instructor	<ol style="list-style-type: none"> 1. He will be Trade Incharge for CSA and Office Management. 2. He will conduct classes for CITS, CSA trade. 3. He will function as Hostel Officer and look after all the hostel related activities. 4. He will function as Store Officer and maintain all Store records including DSR.

All the officers will report to Regional Director through Joint Director.

(Handwritten Signature)

(Ravi Chilukoti)

Regional Director/HoD

Copy to

1. Shri V. Babu, Joint Director, RDSDE, J&K.
2. Shri V.K.Saksena, Deputy Director, NSTI, Srinagar.
3. Shri Sunil J. Wakde, Deputy Director, NSTI(W), Jammu.
4. Shri Aryan Jangra, Assistant Director, NSTI, Leh.
5. Shri Gurmeet Singh, Assistant Director, NSTI (W), Jammu.
6. Shri Ram Singh Locham, Assistant Director, RDSDE, Jammu.
7. Shri Gourav Rai Bhuyan, Vocational Instructor, NSTI (W), Jammu.
8. Office Order folder.